SECTION 7.0

BUSINESS AND INDUSTRY REPORTS

The following are descriptions and samples of the Business and Industry FOCUS Reports that can be produced using the RCFTS data.

State and District Office Reports

Report	Report Name
1	Loans Obligated Report
2	Problem/Delinquent Servicing Report
3	Reports Due Report
4	Visits Due Report
5	Servicing Information
6	Status Summary Report
7	Active Preapplications and Applications & Obligations
8	Active Lender List Report
9	Alphabetized List by Borrower Report
10	Direct Loans Report
11	Loans with Job Information Report
12	Report of Loss
13	Lender/Borrower List Report
14	Empowerment Zones/Enterprise Communities/Champion Communities

National Office Reports

Report	Report Name
1	Portfolio Status
2	BI Borrowers Ever Closed
9	Report of Obligations
10	Loans Obligated
11	Empowerment Zones/Enterprise Communities/Champion Communities

When generating a report, the user can choose certain parameters around which the report is to be based. The system will prompt the user for the parameters. A description of each report is provided on the following pages. The parameters which are required by the system (i.e., those parameters which must be entered in order for the report to be generated) are also listed in the description of each report.

> **NOTE**: If the user is prompted for a Beginning and Ending Date parameter and these parameters are not required, the system will default to "00/00/00" for the Beginning Date parameter and today's date for the Ending Date parameter.

Missing date data will be printed as "." (a period).

Except where noted, up to three District Codes (e.g., 701, 702, 703), three Congressional District Codes (e.g., 01, 02, 03), four NAIC Codes (e.g. 9981), and two Source of Funds Codes (e.g., 1, 2) may be selected for each report. For all these codes, if no selections are made (all left blank), all records will be included; i.e., if a District Code(s) is not selected, the report will include the entire state by district.

Also, where Status Codes have been precoded into reports, a selection of up to five codes within the range provided for in the report may be made.

NOTE: The following information applies to all reports you attempt to access.

After you designate the desired parameters, press Enter. The following message will appear: "*******REPORT IN PROGRESS*******." This may display for some time. Some additional information will appear, which you should ignore. The message "PAUSE...PLEASE ISSUE CARRIAGE RETURN WHEN READY" will then appear. When this message appears, press Enter to prompt the actual report screen.

If "MORE" appears at the bottom of the page, there are additional pages to the report. You can use the function keys to scroll up and down through the pages. "END OF REPORT" will appear when you have reached the last page of the report.

If "MORE" and an arrow appears, the report is too wide to fit on the screen and you can use the functions keys to scroll right and left to view the entire report.

REPORT 1 - LOANS OBLIGATED REPORT

The B&I Loans Obligated Report provides the characteristics of the loans for each district by individual case. These characteristics are:

   A.   Borrower Name
   B.   Facility Identification
   C.   Status Code
   D.   Special Initiative Code
   E.   Population of the Nearest Town
   F.   Interest Rate Was Lowered To
   G.   Type of Interest Code
   H.   Interest Rate at Approval
   I.   Amount of Obligation
   J.   Date Obligated
   K.   Total Deobligated
   L.   State and District Totals for Above

Required Parameters:

   Date Range is optional for this report. (Selection is made on Date of Obligation.)

   No Congressional District selection may be used.

   The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

   302 through 571

   See following Sample Report.

Suggested Uses:

     A.   Monitor completion and accuracy of information required by date of obligation.

     B.   Monitor funds obligated.

     C.   Freedom of Information requests.

Figure 7 - 1

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPC          RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   LOANS OBLIGATED BY RD DIST (BI01)                    +
+   ENTER STATE CODE (EX ALABAMA = AL)      ===>                           +
+   ENTER SPEC SERV/MAIL CODE (2 DIGITS)    ===> 1.     2.      3.         +
+   ENTER DIST CODE (3 DIGITS 701-749)      ===> 1.     2.      3.         +
+   ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                         +
+   ENTER NAICS CODE (6 DIGITS)           ===> 1.      2.      3.         +
+   ENTER SPECIAL INITIATIVE(S)   (1 DIGIT) ===> 1.   2.   3.   4.   5.   +
+   ENTER DATES (MMDDYY):  BEGINNING DATE          ENDING DATE            +
+   ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)  ===> 1.     2.               +
+   ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===> 1. FROM      TO         +
+             ===> 2. FROM        TO      ===> 3. FROM      TO            +
+             ===> 4. FROM        TO      ===> 5. FROM      TO            +
+                                                                          +
+  MESSAGE:  ALL OPTIONS BUT CONG. DISTRICT MAY BE USED.                   +
+       F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN       +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
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Intentionally left blank - replace with hard copy of report BI01

REPORT 2 - PROBLEM/DELINQUENT ACTIVE SERVICING REPORT

The Problem/Delinquent Active Servicing Report is a listing of loans currently coded as problem, delinquent, or in liquidation in order by Status Code. Information on this list includes:

    A.   Borrower Name
    B.   District
    C.   Facility Location
    D.   Request Number
    E.   Loan Classification
    F.   Status Code
    G.   Status Date
    H.   Total Loan Amount for Borrower
    I.   Number of Borrowers
    J.   State Totals for above

Required Parameters:

    No Date selection capability is provided.

    The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

                501 through 546 and 566

    See following Sample Report.

Suggested Uses:

    A.   Monitor accuracy of current status codes and classification code.
    B.   Furnish National Office with Quarterly Problem/Delinquent case report.
    C.   Concise listing of problem/delinquent borrowers for desk reference.

Figure 7 - 2

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR            RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   PROBLEM/DELINQUENT ACTIVE SERVICING REPT (BI02)        +
+     ENTER STATE CODE (EX ALABAMA = AL)      ===>                           +
+     ENTER SPEC SERV/MAIL CODE (2 DIGITS)    ===>  1.     2.      3.         +
+     ENTER DIST CODE (3 DIGITS 701-749)      ===>  1.     2.      3.         +
+     ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                          +
+     ENTER NAICS CODE (6 DIGITS)        ===>  1.        2.        3.         +
+     ENTER DATES (MMDDYY):  BEGINNING DATE          ENDING DATE             +
+     ENTER SOURCE OF FUND CODE(S)  (1 DIGIT) ===>  1.     2.                 +
+     ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM       TO        +
+                                             ===>  2.  FROM       TO        +
+                                             ===>  3.  FROM       TO        +
+                                             ===>  4.  FROM       TO        +
+                                             ===>  5.  FROM       TO        +
+  MESSAGE:  DO NOT ENTER VALUES FOR DATE PARAMETERS.                        +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN        +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI02

REPORT 3 - REPORTS DUE

The Reports Due lists borrowers by district and gives the dates listed below.

Information on this report includes:

- A.   District
- B.   Borrower Name
- C.   Date Fiscal Year End Audit Statement is Due
- D.   Date Fiscal Year End Audit Statement was Received
- E.   Status Code
- F.   Date Interim Statement is Due
- G.   Date Interim Statement was Received
- H.   Date Statement Due on Personal/Corporate Guarantor is Due
- I.   Date Other Due 1 is due and/or Other Due 2 is due

Required Parameters:

Date Range is required. Selection is made on:

1.   Date Annual Audit Due
2.   Date Interim Statement Due
3.   Date Guarantor's Statement Due
4.   Date Other Due 1 Due
5.   Date Other Due 2 Due

The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

401 through 546 and
566 except 490 and 491.

See following Sample Report.

Suggested Uses:

- A.   Management system for Field Office for follow up of various due dates.
- B.   Work organization meetings and schedules for monthly calendar, for telephone call, visit, or letter.
- C.   Monitor servicing activities of office.

Figure 7 - 3

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR           RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   REPORTS DUE (BI03)                                    +
+    ENTER STATE CODE (EX ALABAMA = AL)        ===>                         +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)      ===> 1.      2.      3.      +
+    ENTER DIST CODE (3 DIGITS 701-749)        ===> 1.      2.      3.      +
+    ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                          +
+    ENTER NAICS CODE (4 DIGITS)                 ===> 1.      2.      3.    +
+    ENTER DATES (MMDDYY):  BEGINNING DATE           ENDING DATE            +
+    ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)  ===> 1.     2.                +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM       TO       +
+                                             ===>  2.  FROM       TO       +
+                                             ===>  3.  FROM       TO       +
+                                             ===>  4.  FROM       TO       +
+                                             ===>  5.  FROM       TO       +
+  MESSAGE:  ENTRY OF DATE PARAMETERS REQUIRED FOR THIS REPORT.            +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN      +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Figure 7 - 4

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP2             RD FOCUS AD HOC REPORTING SYSTEM            03/04/97 +
+ ASL70N      RCFTS BUS. & INDUS. PARAMETER SELECTION SCREEN      PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+                                                                           +
+   TYPE ONE OF THE NUMBERS CORRESPONDING TO THE DATE YOU WISH TO SELECT ON: +
+                                                                           +
+                                                                           +
+                    1  -  DATE ANNUAL AUDIT IS DUE                         +
+                    2  -  INTERIM STATEMENT IS DUE                         +
+                    3  -  DATE GUARANTORS STATEMENT IS DUE                 +
+                    4  -  DATE OTHER DUE1 IS DUE                           +
+                    5  -  DATE OTHER DUE2 IS DUE                           +
+                                                                           +
+                                                                           +
+                        ENTER SELECTION  ==>                              +
+                                                                           +
+  MESSAGE:  ENTER A SELECTION VALUE OF 1 TO 5.                            +
+                  F3=EXIT        F7=PAGE UP      F8=PAGE DOWN              +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI03

REPORT 4 - VISITS DUE

The Visits Due Report lists borrowers by district and gives the dates listed below.

Information on this report includes:

    A.   District
    B.   Borrower Name
    C.   Date Next Visit to Lender is Due
    D.   Date of Last Visit to Lender
    E.   Date Next Visit to Borrower is Due
    F.   Date of Last Visit to Borrower
    G.   Date Next Job Audit is Due

Required Parameters:

    Date Range is required. Selection is made on:

    1.   Date Next Visit is Due to Lender
    2.   Date Next Visit is Due to Borrower
    3.   Date Next Job Audit is Due

    The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

                401 through 546 and
                566 except 490 and 491.

    See following Sample Report.

Suggested Uses:

    A.   Management system for servicing office.
    B.   Work organization meetings and schedules for monthly calendar for visits.
    C.   Monitor servicing activities of office.

Figure 7 - 5

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++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR            RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   VISITS DUE       (BI04)                                +
+    ENTER STATE CODE (EX ALABAMA = AL)      ===>                            +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)    ===> 1.     2.       3.         +
+    ENTER DIST CODE (3 DIGITS 701-749)      ===> 1.     2.       3.         +
+    ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                           +
+    ENTER NAICS CODE (4 DIGITS)                ===> 1.     2.       3.      +
+    ENTER DATES (MMDDYY):  BEGINNING DATE         ENDING DATE               +
+    ENTER SOURCE OF FUND CODE(S)  (1 DIGIT) ===> 1.     2.                  +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===> 1.  FROM        TO        +
+                                             ===> 2.  FROM        TO        +
+                                             ===> 3.  FROM        TO        +
+                                             ===> 4.  FROM        TO        +
+                                             ===> 5.  FROM        TO        +
+  MESSAGE:  ENTRY OF DATE PARAMETERS REQUIRED FOR THIS REPORT.             +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP    F8=PAGE DOWN      +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Figure 7 - 6

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP3            RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N      RCFTS BUS. & INDUS. PARAMETER SELECTION SCREEN    PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+                                                                            +
+   TYPE ONE OF THE NUMBERS CORRESPONDING TO THE DATE YOU WISH TO SELECT ON: +
+                                                                            +
+                     1  -  DATE LENDER VISIT DUE                            +
+                                                                            +
+                     2  -  DATE BORROWER VISIT DUE                          +
+                                                                            +
+                     3  -  DATE JOB AUDIT DUE                               +
+                                                                            +
+                                                                            +
+                                                                            +
+                         ENTER YOUR SELECTION  ===>                        +
+                                                                            +
+  MESSAGE:  ENTER A VALUE FROM 1 TO 3.                                      +
+                    F3=EXIT      F7=PAGE UP      F8=PAGE DOWN               +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI04

REPORT 5 - SERVICING INFORMATION

The Servicing Information Report lists borrowers by district and gives the information listed below.

Information on this report includes:

    A.   District
    B.   Borrower Name
    C.   Date Conditional Commitment Issued
    D.   Date Conditional Commitment Expires
    E.   Date Conditional Commitment Extented
    F.   Date Moratorium Expires
    G.   Date Subordination Expires
    H.   Guaranteed Portion Repurchased By

Required Parameters:

Date Range is required. Field Name selection is made on:

    1.   Date Conditional Commitment Issued
    2.   Date Conditional Commitment Expires
    3.   Date Conditional Commitment Extended
    4.   Date Moratorium Expires
    5.   Date Subordination Expires
    6.   Guaranteed Portion Repurchased By

If number 5 above is selected, only records with an entry in this field will be selected.

The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

302

401 through 546 and 566 except 490 and 491

See following Sample Report.

Suggested Uses:

       A.   Management tool for servicing office.

       B.   Work organization meetings and schedules for monthly calendar for visits or letter.

       C.   Monitor servicing activities of office.

Figure 7 - 7

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR            RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   SERVICING INFORMATION (BI05)                           +
+    ENTER STATE CODE (EX ALABAMA = AL)       ===>                           +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)     ===>  1.      2.      3.        +
+    ENTER DIST CODE (3 DIGITS 701-749)       ===>  1.      2.      3.        +
+    ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                           +
+    ENTER NAICS CODE (4 DIGITS)                ===>  1.      2.      3.      +
+    ENTER DATES (MMDDYY):  BEGINNING DATE           ENDING DATE             +
+    ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)  ===>  1.      2.                +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM       TO        +
+                                             ===>  2.  FROM       TO        +
+                                             ===>  3.  FROM       TO        +
+                                             ===>  4.  FROM       TO        +
+                                             ===>  5.  FROM       TO        +
+  MESSAGE:  ENTRY OF DATE PARAMETERS REQUIRED FOR THIS REPORT.             +
+        F1=HELP  F3=EXIT  F4=STATE HELP     F7=PAGE UP   F8=PAGE DOWN       +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Figure 7 - 8

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP4            RD FOCUS AD HOC REPORTING SYSTEM              03/06/97 +
+ ASL70N      RCFTS BUS. & INDUS. PARAMETER SELECTION SCREEN    PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+                                                                           +
+   TYPE ONE OF THE NUMBERS CORRESPONDING TO THE DATE YOU WISH TO SELECT ON: +
+                                                                           +
+                    1  -  DATE CONDITIONAL COMMITMENT ISSUED               +
+                    2  -  DATE CONDITIONAL COMMITMENT EXPIRES              +
+                    3  -  DATE MORATORIUM EXPIRES                          +
+                    4  -  DATE SUBORDINATION EXPIRES                       +
+                    5  -  GUARANTEED PORTION REPURCHASED                   +
+                                                                           +
+                                                                           +
+                                                                           +
+                    ENTER YOUR SELECTION  ===>                             +
+                                                                           +
+  MESSAGE:  ENTER A VALUE FROM 1 TO 5.                                     +
+                 F3=EXIT     F7=PAGE UP      F8=PAGE DOWN                   +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI05

REPORT 6 - STATUS SUMMARY REPORT

The Status Summary Report produces, by district, a summary by Status Code of all B&I projects on RCFTS.

Information on this report includes:

    A.   Borrower Name
    B.   Standard Industrial Classification (NAIC) Code
    C.   Facility Identification
    D.   Special Initiative Code
    E.   Request Number
    F.   Loan Classification
    G.   Status Code
    H.   Current Status Date
    I.   Lender Name
    J.   Amount of Assistance

Required Parameters:

Date Range is optional (Selection is made on Status Date.) If no date range is entered, all records within specified Status Codes will be selected.

Status Codes are not coded in the program. Choose Status Codes on the parameter screen. If no Status Codes are specified, all Status Codes will be reported.

See following Sample Report.

Suggested Uses:

      A.   Desk reference.

      B.   Freedom of Information requests.

      C.   List of borrowers/applicants in particular status (i.e., all preapplications, obligations, problem loans, special initiative codes, etc.)

      D.   Monitor accuracy of current status codes and loan classification code.

Figure 7 - 9

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPC          RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   STATUS SUMMARY REPORT (BI06)                          +
+   ENTER STATE CODE (EX ALABAMA = AL)        ===>                          +
+   ENTER SPEC SERV/MAIL CODE (2 DIGITS)    ===> 1.     2.      3.           +
+   ENTER DIST CODE (3 DIGITS 701-749)      ===> 1.     2.      3.           +
+   ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                           +
+   ENTER NAICS CODE (6 DIGITS)            ===> 1.      2.      3.           +
+   ENTER SPECIAL INITIATIVE(S)  (1 DIGIT) ===> 1.   2.   3.   4.   5.       +
+   ENTER DATES (MMDDYY):  BEGINNING DATE         ENDING DATE               +
+   ENTER SOURCE OF FUND CODE(S)  (1 DIGIT) ===> 1.     2.                   +
+   ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===> 1. FROM       TO          +
+            ===> 2. FROM        TO     ===> 3. FROM       TO               +
+            ===> 4. FROM        TO     ===> 5. FROM       TO               +
+                                                                           +
+  MESSAGE:  ENTRY OF DATE PARAMETERS ARE OPTIONAL FOR THE REPORT.          +
+       F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN        +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank – replace with hard copy of report BI06

REPORT 7 - ACTIVE PREAPPLICATIONS, APPLICATIONS AND OBLIGATIONS

This report lists the current status of active preapplications and applications by district. Information provided on this report includes:

    A.   Borrower Name
    B.   North American Industrial Classification (NAIC) Code
    C.   Priority Weight
    D.   Special Initiative Codes
    E.   Facility Identification
    F.   Status Code
    G.   Current Status
    H.   Current Status Date
    I.   Amount of Assistance

Required Parameters:

No Date selection capability is provided.

The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

101 through 147
201 through 247
302

See following Sample Report.

Suggested Uses:

    A.   Desk reference.
    B.   Freedom of Information requests.
    C.   Management tool for processing preapplications and applications to closing.
    D.   Allocation planning.

Figure 7 - 10

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPC              RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   ACTIVE PREAPPLIC., APPLIC., AND OBLIG. REPORT (BI07)   +
+   ENTER STATE CODE (EX ALABAMA = AL)       ===>                            +
+   ENTER SPEC SERV/MAIL CODE (2 DIGITS)     ===> 1.     2.      3.          +
+   ENTER DIST CODE (3 DIGITS 701-749)       ===> 1.     2.      3.          +
+   ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                            +
+   ENTER NAICS CODE (6 DIGITS)         ===> 1.      2.       3.             +
+   ENTER SPECIAL INITIATIVE(S)  (1 DIGIT) ===> 1.   2.   3.   4.    5.      +
+   ENTER DATES (MMDDYY):  BEGINNING DATE            ENDING DATE             +
+   ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)  ===> 1.     2.                  +
+   ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===> 1. FROM       TO           +
+            ===> 2. FROM       TO      ===> 3. FROM       TO                +
+            ===> 4. FROM       TO      ===> 5. FROM       TO                +
+                                                                            +
+  MESSAGE:  DO NOT ENTER VALUES FOR DATE PARAMETERS.                        +
+       F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN         +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI07

REPORT 8 - ACTIVE LENDER LIST REPORT

This report lists the Active Closed Loans by Lender. Information on this report includes:

    A.   State
    B.   Lender Name
    C.   Town and State
    D.   Certified Lender Status
    E.   Date Authorized
    F.   Expiration Date
    G.   Lender Tax ID
    H.   Number of Borrowers by Lender
    I.   Total Amount of Loans by Lender

Required Parameters:

    No Date or NAIC Code selection capability is provided.

    The Status Codes shown below have been coded in the program that generates
    this report. However, if desired, a subset of Status Codes may be selected on the
    parameter screen, but they must be within the range shown below -

                    401 through 411
                    501 through 546
                    566 through 566

    See following Sample Report.

Suggested Uses:

    A.   Desk reference of active lenders.
    B.   Freedom of Information requests.

Figure 7 - 11

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR            RD FOCUS AD HOC REPORTING SYSTEM               03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   ACTIVE LENDER LIST (BI08)                              +
+    ENTER STATE CODE (EX ALABAMA = AL)       ===>                          +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)     ===> 1.      2.      3.        +
+    ENTER DIST CODE (3 DIGITS 701-749)       ===> 1.      2.      3.        +
+    ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                          +
+    ENTER NAICS CODE (4 DIGITS)                ===> 1.      2.      3.      +
+    ENTER DATES (MMDDYY):  BEGINNING DATE          ENDING DATE             +
+    ENTER SOURCE OF FUND CODE(S)  (1 DIGIT) ===> 1.      2.                +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===> 1.  FROM       TO        +
+                                             ===> 2.  FROM       TO        +
+                                             ===> 3.  FROM       TO        +
+                                             ===> 4.  FROM       TO        +
+                                             ===> 5.  FROM       TO        +
+  MESSAGE:  ALL OPTIONS EXCEPT NAIC AND DATE MAY BE SELECTED.              +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN       +
  ++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI08

REPORT 9 - ALPHABETIZED LIST BY BORROWER REPORT

This report is an alphabetized list by borrower. Information on this report includes:

    A.   State
    B.   Borrower Name
    C.   Case Number
    D.   Borrower Location
    E.   Loan Classification
    F.   Status Code
    G.   Status Date
    H.   Amount of Assistance
    I.   Percent Guaranteed
    J.   Guarantee Fee

Required Parameters:

    Date Range is optional. (Selection is made on Status Date.) If no Date Range is specified, all records within specified Status Codes will be selected.

    Status Codes are not coded in the program. Choose Status Codes on the parameter screen. If no Status Codes are specified, all Status Codes will be reported.

    See following Sample Report.

Suggested Uses:

    A.   Desk reference of borrowers.
    B.   Freedom of Information requests.

Figure 7 - 12

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR           RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   ALPHABETIZED LIST BY BORROWER (BI09)                  +
+    ENTER STATE CODE (EX ALABAMA = AL)       ===>                          +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)     ===>  1.     2.      3.        +
+    ENTER DIST CODE (3 DIGITS 701-749)       ===>  1.     2.      3.        +
+    ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                          +
+    ENTER NAICS CODE (4 DIGITS)               ===>  1.     2.      3.       +
+    ENTER DATES (MMDDYY):  BEGINNING DATE          ENDING DATE             +
+    ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)  ===>  1.     2.                +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM      TO         +
+                                             ===>  2.  FROM      TO         +
+                                             ===>  3.  FROM      TO         +
+                                             ===>  4.  FROM      TO         +
+                                             ===>  5.  FROM      TO         +
+  MESSAGE:  ENTRY OF DATE PARAMETERS ARE OPTIONAL FOR THE REPORT.          +
+       F1=HELP   F3=EXIT   F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN       +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI09

REPORT 10 - DIRECT LOANS REPORT

This report produces a listing of Business and Industry direct loans. Information on this report includes:

- A.   Borrower Name
- B.   Case Number
- C.   Borrower Location
- D.   Special Initiative Code
- E.   North American Industrial Classification (NAIC) Code
- F.   Loan Classification
- G.   Status Code
- H.   Status Date
- I.   Amount of Assistance

Required Parameters:

No Date or Congressional District selection capability is provided.

Status Codes are not coded in the program. Choose Status Codes on the parameter screen. If no Status Codes are specified, all Status Codes will be reported.

Selection is made on the Source of Funds Code (2=direct loan). If the Source of Funds Code equals 2, the system will include the loan in the report.

See following Sample Report.

Suggested Uses:

- A.   Desk reference of direct loan borrowers.
- B.   Freedom of Information requests.

Figure 7 - 13

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPS            RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   DIRECT LOANS (BI10)                                   +
+    ENTER STATE CODE (EX ALABAMA = AL)      ===>                           +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)    ===>  1.     2.     3.         +
+    ENTER DIST CODE (3 DIGITS 701-749)      ===>  1.     2.     3.         +
+    ENTER NAICS CODE (6 DIGITS)         ===>  1.     2.      3.           +
+    ENTER SPECIAL INITIATIVE(S)   (1 DIGIT) ===>  1.     2.     3.         +
+                                            ===>  4.     5.                +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM       TO       +
+                                            ===>  2.  FROM       TO       +
+                                            ===>  3.  FROM       TO       +
+                                            ===>  4.  FROM       TO       +
+                                            ===>  5.  FROM       TO       +
+                                                                          +
+  MESSAGE:                                                                +
+       F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN      +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI10

REPORT 11 - LOANS WITH JOB INFORMATION REPORT

This report provides a list of loans, by borrower name, with jobs information.
Information on this report includes:

      A.   Borrower Name
      B.   Amount of Assistance
      C.   Current Status
      D.   Date Operational
      E.   Special Initiative Codes
      F.   Jobs Created
      G.   Jobs Saved
      H.   Total Jobs
      I.   Jobs Verified
      J.   Date Verified
      K.   State Totals for above

Required Parameters:

Date Range is optional (Selection is made on Date Operational). If no Date Range
is specified, all records within specified Status Codes will be selected.

The Status Codes shown below have been coded in the program that generates
this report. However, if desired, a subset of Status Codes may be selected on the
parameter screen, but they must be within the range shown below -

                        401 through 552 and 566

See following Sample Report.

Suggested Uses:

      A.   Management/servicing tool for office.
      B.   Freedom of Information requests.
      C.   Monitor job verifications.

Figure 7 - 13

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPC            RD FOCUS AD HOC REPORTING SYSTEM           03/02/00 +
+ AFU028   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   LOANS WITH JOB INFORMATION (BI11)                      +
+   ENTER STATE CODE (EX ALABAMA = AL)        ===>                           +
+   ENTER SPEC SERV/MAIL CODE (2 DIGITS)      ===> 1.     2.      3.         +
+   ENTER DIST CODE (3 DIGITS 701-749)        ===> 1.     2.      3.         +
+   ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                            +
+   ENTER NAICS CODE (6 DIGITS)          ===> 1.      2.       3.            +
+   ENTER SPECIAL INITIATIVE(S)  (1 DIGIT)  ===> 1.   2.   3.   4.   5.      +
+   ENTER DATES (MMDDYY):  BEGINNING DATE           ENDING DATE             +
+   ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)  ===> 1.     2.                  +
+   ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===> 1. FROM      TO            +
+             ===> 2. FROM       TO       ===> 3. FROM       TO             +
+             ===> 4. FROM       TO       ===> 5. FROM       TO             +
+                                                                            +
+  MESSAGE:  ENTRY OF DATE PARAMETERS ARE OPTIONAL FOR THE REPORT.          +
+       F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP    F8=PAGE DOWN       +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI11

REPORT 12 - REPORT OF LOSS

This report provides a listing of loans, by borrower, where losses have been paid (See important NOTE below). Information on this report includes:

    A.   Borrower Name
    B.   Amount of Assistance
    C.   Current Status
    D.   Status Date
    E.   Amount of Final Loss
    F.   Date Final Loss Paid
    G.   Borrower Totals
    H.   State Totals for above

Required Parameters:

Date Range is optional. (Selection is made on Status Date.) If no Date Range is specified, all records will be selected.

Status Codes do not have to be entered because they are coded in the program that generates the report. The system will only report those records with Status Codes of 551.

See following Sample Report.

Suggested Uses:

    A.   Monitor losses.
    B.   Freedom of Information requests.

NOTE: Since the information on losses on guaranteed loans in this report is downloaded from the Guaranteed Loan Accounting System (GLAS), it is important that records in RCFTS match GLAS not only by case number and loan number, but by original loan amount as well.

For example:

A borrower has 3 loans shown in RCFTS as:

Loan No.	Amount	Closed	Status Code
50	$125,000	2/25/83	490
51	$500,000	5/10/86	551
52	$100,000	5/10/86	490

GLAS, however, has the loan numbers for the $500,000 and $100,000 loans reversed, i.e., 52 and 51 respectively. Final loss information from GLAS will incorrectly download into the $100,000 loan in RCFTS since it matches the GLAS loan number 52. Consequently, when this report is run, only the RCFTS loan 51 for $500,000 which is coded 551 will be included in the report for this borrower with $0 as the final loss amount.

Figure 7 - 15

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR           RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   REPORT OF LOSS (BI12)                                  +
+     ENTER STATE CODE (EX ALABAMA = AL)       ===>                          +
+     ENTER SPEC SERV/MAIL CODE (2 DIGITS)     ===>  1.     2.     3.        +
+     ENTER DIST CODE (3 DIGITS 701-749)       ===>  1.     2.     3.        +
+     ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                          +
+     ENTER NAICS CODE (4 DIGITS)                ===>  1.     2.     3.      +
+     ENTER DATES (MMDDYY):  BEGINNING DATE          ENDING DATE             +
+     ENTER SOURCE OF FUND CODE(S) (1 DIGIT)  ===>  1.     2.                +
+     ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM       TO       +
+                                             ===>  2.  FROM       TO        +
+                                             ===>  3.  FROM       TO        +
+                                             ===>  4.  FROM       TO        +
+                                             ===>  5.  FROM       TO        +
+  MESSAGE:  STATUS CODES RANGES WILL NOT BE USED IN THIS REPORT.           +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN       +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI12

REPORT 13 - LENDER/BORROWER LIST REPORT

This is a two-part report. The first part lists Lenders alphabetically and the second part lists Applicants/Borrowers alphabetically. The report lists the following information on Lenders and Applicants/Borrowers:

     A.   Name of Lender
     B.   Lender's Address (Street, City, State, and Zip Code)
     C.   Lender's Contact Person (Title, Name, Position, Telephone Number)
     D.   Name of Borrower
     E.   Borrower's Address (Street, City, State, and Zip Code)
     F.   Borrower's Contact Person (Title, Name, Position, Telephone Number)

Required Parameters:

     No Date, NAIC Code, or Source of Funds selection capability is provided.

     Status Codes are not coded in the program. Choose Status Codes on the parameter screen. If no Status Codes are specified, all Status Codes will be reported.

     See following Sample Report.

Suggested Uses:

     A.   Desk reference of borrower/lender addresses, phone numbers, and contact people.

Figure 7 - 16

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPR          RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N   RCFTS BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN  PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   LENDER/BORROWER LIST REPORT (BI13)                     +
+    ENTER STATE CODE (EX ALABAMA = AL)      ===>                            +
+    ENTER SPEC SERV/MAIL CODE (2 DIGITS)    ===>  1.     2.     3.          +
+    ENTER DIST CODE (3 DIGITS 701-749)      ===>  1.     2.     3.          +
+    ENTER CONGRESS. DISTRICT CODE (2 DIGITS) ===>                           +
+    ENTER NAICS CODE (4 DIGITS)                ===>  1.     2.     3.       +
+    ENTER DATES (MMDDYY):  BEGINNING DATE         ENDING DATE               +
+    ENTER SOURCE OF FUND CODE(S)  (1 DIGIT) ===>  1.     2.                 +
+    ENTER STATUS CODE RANGE (UP TO 5 RANGES) ===>  1.  FROM       TO        +
+                                             ===>  2.  FROM       TO        +
+                                             ===>  3.  FROM       TO        +
+                                             ===>  4.  FROM       TO        +
+                                             ===>  5.  FROM       TO        +
+  MESSAGE:  NAIC, DATES, SOURCE OF FUNDS MAY NOT BE SELECTED.              +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN       +
 ++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Figure 7 - 17

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP5           RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N     RCFTS BUS. & INDUS. PARAMETER SELECTION SCREEN     PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+                                                                          +
+   TYPE ONE OF THE NUMBERS CORRESPONDING TO THE REPORT YOU WISH TO PRINT:  +
+                                                                          +
+                                                                          +
+                   1  -  LENDER LIST REPORT                                +
+                                                                          +
+                   2  -  BORROWER LIST REPORT                              +
+                                                                          +
+                                                                          +
+                                                                          +
+                                                                          +
+                   ENTER YOUR SELECTION  ===>                             +
+                                                                          +
+  MESSAGE:  ENTER A VALUE OF EITHER 1 OR 2.                               +
+                  F3=EXIT      F7=PAGE UP      F8=PAGE DOWN               +
 ++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BI13 - Lender

Intentionally left blank - replace with hard copy of report BI13 - Borrower

REPORT 14 – EMPOWERMENT ZONES/ENTERPRISE COMMUNITIES/CHAMPION COMMUNITIES

Information to be provided in next revision.

National Office Reports

<u>REPORT 1 - PORTFOLIO STATUS</u>

The Portfolio Status Report provides a summary of the number and amount of active applicants/borrowers by State in the status categories listed below:

    A. Preapplications on Hand
    B. Applications on Hand
    C. Obligated Unclosed
    D. Closed/In Operation
    E. Borrowers in Servicing Status
    F. Total of All Statuses

Required Parameters:

    No Date Range, Congressional District, or NAIC Code selection may be used.

    The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

            101 through 147
            201 through 247
            302
            401 through 411
            501 through 549 and 566

    See following Sample Report.

Suggested Uses:

    A. Management/servicing tool for office.
    B. Desk reference.

Figure 7-18

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP7           RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028      BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN     PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   PORTFOLIO STATUS (BIN01)                              +
+ ENTER STATE CODE (EX ALABAMA = AL)         ===>                          +
+ ENTER CONGRESS. DISTRICT CODE (2 DIGITS)   ===>                          +
+ ENTER NAICS CODE (6 DIGITS)                ===>  1.                      +
+                                            ===>  2.                      +
+                                            ===>  3.                      +
+ ENTER DATES (MMDDYY):  BEGINNING DATE            ENDING DATE             +
+ ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)    ===>  1.     2.               +
+ ENTER STATUS CODE RANGE (UP TO 5 RANGES)   ===>  1.  FROM       TO       +
+                                            ===>  2.  FROM       TO       +
+                                            ===>  3.  FROM       TO       +
+                                            ===>  4.  FROM       TO       +
+                                            ===>  5.  FROM       TO       +
+  MESSAGE:  ALL OPTIONS EXCEPT CONG. DIST, NAICS, DATE MAY BE USED.       +
+        F1=HELP   F3=EXIT  F4=STATE HELP   F7=PAGE UP   F8=PAGE DOWN      +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BIN01

REPORT 2 - BI BORROWERS EVER CLOSED

The BI Borrowers Ever Closed Report provides a summary of the borrowers closed since program inception by State. Information on this report includes:

    A. State
    B. Number of Borrowers
    C. Cumulative Amount of Assistance
    D. Total of Number of Borrowers and Amount of Assistance

Required Parameters:

    No Date Range or NAIC Code selection may be used.

    The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

            401 through 491
            501 through 556

    See following Sample Report.

Suggested Uses:

    A. Desk reference.
    B. Freedom of Information Requests.

Figure 7-19

```
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP7          RD FOCUS AD HOC REPORTING SYSTEM                03/02/00 +
+ AFU028      BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN    PAGE 1 OF 1 +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   BORROWERS EVER CLOSED   (BIN02)                       +
+ ENTER STATE CODE (EX ALABAMA = AL)        ===>                            +
+ ENTER CONGRESS. DISTRICT CODE (2 DIGITS)  ===>                            +
+ ENTER NAICS CODE (6 DIGITS)                     ===>  1.                  +
+                                                 ===>  2.                  +
+                                                 ===>  3.                  +
+ ENTER DATES (MMDDYY):  BEGINNING DATE            ENDING DATE              +
+ ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)    ===>  1.     2.                +
+ ENTER STATUS CODE RANGE (UP TO 5 RANGES)   ===>  1.  FROM      TO         +
+                                            ===>  2.  FROM      TO         +
+                                            ===>  3.  FROM      TO         +
+                                            ===>  4.  FROM      TO         +
+                                            ===>  5.  FROM      TO         +
+  MESSAGE:  ALL OPTIONS EXCEPT NAICS AND DATE MAY BE SELECTED.            +
+       F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN      +
++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

REPORT 9 - REPORT OF OBLIGATIONS

The Report of Obligations provides a summary of the loans obligated in a State. Information on this report includes:

  A. State
  B. Number of Loans Obligated
  C. Amount Obligated

Required Parameters:

  Date Range selection is optional for this report. (Selection is made on Date of Obligation.)

  No Congressional District selection may be used.

  The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

  302
  401 through 411
  501 through 552 and 566

  See following Sample Report.

Suggested Uses:

  A. Monitor completion and accuracy of information required by date of obligation.
  B. Monitor funds obligated.
  C. Freedom of Information requests.
  D. Desk reference.

Figure 7-20

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIP7            RD FOCUS AD HOC REPORTING SYSTEM              03/04/97 +
+ ASL70N       BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN     PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:   REPORT OF OBLIGATIONS (BIN09)                          +
+ ENTER STATE CODE (EX ALABAMA = AL)         ===>                            +
+ ENTER CONGRESS. DISTRICT CODE (2 DIGITS)   ===>                            +
+ ENTER NAICS CODE (4 DIGITS)                ===>  1.                        +
+                                            ===>  2.                        +
+                                            ===>  3.                        +
+ ENTER DATES (MMDDYY):  BEGINNING DATE            ENDING DATE               +
+ ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)    ===>  1.      2.                 +
+ ENTER STATUS CODE RANGE (UP TO 5 RANGES)   ===>  1.  FROM       TO         +
+                                            ===>  2.  FROM       TO         +
+                                            ===>  3.  FROM       TO         +
+                                            ===>  4.  FROM       TO         +
+                                            ===>  5.  FROM       TO         +
+  MESSAGE:  ALL OPTIONS BUT CONG. DISTRICT MAY BE USED.                     +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN       +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

Intentionally left blank - replace with hard copy of report BIN09

REPORT 10 - LOANS OBLIGATED

The Loans Obligated Report provides a list of the loans obligated in a State. Information on this report includes:

      A. Borrower Name
      B. Borrower Location
      C. Special Initiative Code
      D. Amount Obligated
      E. Interest Rate
      F. NAIC Code
      G. Lender Name
      H. Lender City
      I. Lender State
      J. Total Amount Obligated

Required Parameters:

      Date Range selection is optional for this report. (Selection is made on Date of Obligation.)

      The Status Codes shown below have been coded in the program that generates this report. However, if desired, a subset of Status Codes may be selected on the parameter screen, but they must be within the range shown below -

                  302
                  401 through 411
                  501 through 552 and 566

      See following Sample Report.

Suggested Uses:

      A. Monitor completion and accuracy of information required by date of
         obligation.
      B. Monitor funds obligated.
      C. Freedom of Information requests.
      D. Desk reference.

Figure 7-21

```
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+ PDGOBIPA            RD FOCUS AD HOC REPORTING SYSTEM              03/02/00 +
+ AFU028       BUSINESS & INDUSTRY PARAMETER SELECTION SCREEN    PAGE 1 OF 1 +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
+  REPORT SELECTED:    LOANS OBLIGATED (BIN10)                              +
+ ENTER STATE CODE (EX ALABAMA = AL)         ===>                          +
+ ENTER CONGRESS. DISTRICT CODE (2 DIGITS)   ===>                          +
+ ENTER NAICS CODE (6 DIGITS)                ===>  1.                      +
+            ===>  2.                        ===>  3.                      +
+ ENTER SPECIAL INITIATIVE(S)   (1 DIGIT)    ===>  1.     2.      3.        +
+                                            ===>  4.     5.                +
+ ENTER DATES (MMDDYY):  BEGINNING DATE           ENDING DATE              +
+ ENTER SOURCE OF FUND CODE(S)  (1 DIGIT)    ===>  1.     2.                +
+ ENTER STATUS CODE RANGE (UP TO 5 RANGES)   ===>  1.  FROM       TO       +
+             ===>  2.  FROM       TO        ===>  3.  FROM       TO       +
+             ===>  4.  FROM       TO        ===>  5.  FROM       TO       +
+                                                                          +
+  MESSAGE:  USE OF ALL SELECTION CRITERIA IS ALLOWED.                     +
+        F1=HELP   F3=EXIT  F4=STATE HELP    F7=PAGE UP   F8=PAGE DOWN      +
+++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++++
```

REPORT 11 – EMPOWERMENT ZONES/ENTERPRISE COMMUNITIES/CHAMPION COMMUNITIES

Information to be provided in the next revision.